

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 07/09/2019**

CALL TO ORDER:

The Port & Harbors Advisory Board regular meeting was called to order at 7:01 P.M., at the Harbormaster Building at 2933 Tongass, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

<input checked="" type="checkbox"/>	Mr. Dan Christensen	
<input checked="" type="checkbox"/>	Mr. John Kimmel	
<input type="checkbox"/>	Mr. Andrew Mulder	
<input checked="" type="checkbox"/>	Mr. Richard "Dick" Allen	
<input checked="" type="checkbox"/>	Mr. Timothy Walker	(Vice-Chairman)
<input type="checkbox"/>	Mr. Dale "Mickey" Robbins	
<input checked="" type="checkbox"/>	Mr. Mark Flora	(Council member)
<input checked="" type="checkbox"/>	Mr. Rod Bray	(Chairman)
<input type="checkbox"/>	Mr. Eric Lunde	

MEMBERS ABSENT:

Excused

<input type="checkbox"/>	Mr. Dan Christensen	<input type="checkbox"/>
<input type="checkbox"/>	Mr. John Kimmel	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Andrew Mulder	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Richard "Dick" Allen	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Timothy Walker	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Dale "Mickey" Robbins	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Rod Bray	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Eric Lunde	<input type="checkbox"/>

Harbor Staff Present:

<input checked="" type="checkbox"/>	Mr. Steve Corporon
<input checked="" type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Ms. Angel LaDuke

MINUTES:

MOTION was made by Allen to accept the minutes of the regular meeting of the Port & Harbors Advisory Board from March 12, 2019. **MOTION SECONDED** by Walker.

MOTION PASSED UNANIMOUSLY. Lunde, Robbins, Mulder absent.

COMMUNICATIONS:

None

PERSONS TO BE HEARD:

None

OLD BUSINESS:

None

NEW BUSINESS:

1. Resolution in support of an application for the Municipal Harbor Facility Grant Program funding for the replacement of Bar Harbor North ramp 3.

MOTION was made by Walker to encourage The City Council to authorize the application for the grant funding in the amount of \$627,055 under the Municipal Harbor Facility Grant Program for the replacement of Bar Harbor North Ramp 3. The total cost of the construction is estimated to be \$1,254,110. **MOTION SECONDED** by Allen. **MOTION PASSED UNANIMOUSLY. Lunde, Robbins, Mulder absent.**

Director's Report:

1. **Cruise Ship Water Moratorium:** Due to the fact that KPU Electric is still utilizing diesel generators for approximately 33% of the community's electrical needs and they are running public service announcements asking customers to conserve, the Port has been directed not to sell potable water to cruise ships until conditions improve. Even though the total amount of water sold to cruise ships in 2018 would have provided less than 1 hour of hydro power for KPU electric, it was felt that if individual customers were being asked to conserve then the Port should be also. Only two small ships have received water since the beginning of the year. Wrangell and Haines are not offering water services for cruise ships this season, but Juneau is.
2. **Rock Pinnacle Removal Update:** The permitting process continues. The Army Corps of Engineers is prepared to issue the permit as soon as they receive the final Biological Opinion (BiOp) from NOAA. It is expected that the permit will be issued during the week of July 15. This would allow the request for bids to be issued by July 22 with bids due August 20 and consideration of a contract award

at the City Council meeting of September 5. Work would then be performed this coming winter of 2019/2020.

3. **Berths I&II Expansion Design Update:** The City Manager and the Mayor postponed the special meeting scheduled for June 11 due to the announcement on June 10 by the Ward Cove Group of their project to partner with Norwegian Cruise Lines for construction of a twin berth structure in Ward Cove. The City instead hosted a community forum on port facilities and tourism management on June 25 to receive public comments and rescheduled the special meeting for July 10. At the special meeting the Council will receive a report from B&A which will include the results of an independent cost estimate on the 35% design by Moffatt & Nichol. The Manager also plans to provide a decision matrix to the Council at the meeting on the various options and elements to include in a request for proposals to be issued this fall seeking outside investment in the port and associated upland improvements. Moffatt & Nichol contract for further design work on this project was terminated on March 29. They had been placed on hold last summer. Any interested parties are encouraged to attend the public meetings.
4. **Proposed Project to Purchase the Former Bar Harbor Restaurant:** At the City Council meeting of June 20 the Council directed staff to inquire about having the property assessed/inspected for hazmat. Public Works will coordinate with the owner to gain access for a preliminary inspection before seeking a more detailed inspection by a contractor. The report will be provided to the Council prior to their determination on whether to pursue a purchase or not. It should be noted that the revised estimated cost of the project provided to the Council at the June 20 meeting had increased from \$1.3M to \$2.3M.
5. **Installing Additional Safety Ladders in Harbor Facilities:** Three new safety ladders have recently been installed in Thomas Basin. They are all of different styles and materials. A staff member tested them fully clothed, and indicated they all worked well. More staff members will test them in varying conditions prior to determining which ladder will be purchased. It is anticipated that installation of a large number of additional safety ladders throughout the various harbors will be part of the proposed FY 2020 budget.
6. **Thomas Basin Float 1 Rehabilitation:** As of today the maintenance crew has replaced all but about 35 feet of the decking and about half of the bull rails. It is anticipated that they will complete the project no later than mid-July.
7. **Thomas Basin Current Sensor:** The current sensor that was installed this past spring at the end of Thomas Basin Float 5 is performing well. It is pointed towards Berth 1 and measures a swath of the current between the end of Float 5 and Berth 1. The information is available at the Marine of Exchange website at <https://www.mxak.org/services/mda/weather/port-of-ketchikan/>

The information refreshes every 3 minutes and the direction and relative speed of the observed currents are shown by the yellow arrows. Rolling over an arrow will reveal the speed at that location and clicking on an arrow will provide additional details for that location. (see attached screen shot). This information is being recorded at the Marine Exchange and will be available for engineers during design of the Berths 1&2 expansion.

8. **Bar Harbor South Pump Out Station:** The department has been selected for funding for a pump out station in Bar Harbor South, through a State of Alaska Department of Fish and Game grant. The anticipated installation year is 2020, and the pump out station will be located at Bar Zero.
9. **Port Wastewater Users:** Multiple large vessels that utilize the port during tourist season have reached an agreement with the City to use the Berth 2 emergency wastewater line, rather than use the harbor pumpout facilities. The agreement states they will pumpout on a regular schedule. Rates and procedures will be reviewed and discussed prior to the first billing.

COMMITTEE MEMBER COMMENTS:

Mr. Dan Christensen: Apologized for being late, and would like to commend the crossing guards for the exemplary service this season.

Mr. John Kimmel: Would like to see the same agenda item as Mr. Allen.

Mr. Timothy Walker: Feels there is a good balance with board membership and that upsetting this balance would not be beneficial; and asks board members stick with the board through this tough time.

Mr. Dale "Mickey" Robbins:

Mr. Mark Flora: Would like to see a "Future Agenda Item" section added to the agenda.

Mr. Richard "Dick" Allen: Would like to see a new agenda item discussing the B n' A port expansion RFP proposal, and the impact of the Ward Cove Group's decision to build a cruise ship dock in Ward Cove.



Mr. Rod Bray: Would like to make mention of what upstanding work the maintenance crew is doing in Thomas Basin on the redecking, and feels we are getting good value for our money. Also, would like to compliment the port crossing guards, as he feels they are doing a great job.

Mr. Eric Lunde:

Mr. Andrew Mulder:

ADJOURNMENT:

MOTION TO ADJOURN was made Allen at 7:56 p.m. **MOTION SECONDED** by Walker. **MOTION PASSED UNANIMOUSLY.** Lunde, Robbins, Mulder absent.

 
Chair/Vice Chair Signature Date

